

Supervisor Skills

DESCRIPTION

When you move to a Supervisor position for the first time, it can be daunting.

You may not fully understand your new role, you may not know your team, and you may even have been promoted from amongst your ex-colleagues. Unless you get it right quickly, you will become frustrated, and the team will not work together as it should.

- How **do** you manage a team?
- How **does** your role change?
- What **are** the team's expectations?
- What should **your** expectations be?
- How **do** you motivate?
- How **do** you lead?

Course Content

- The definition of a team
- Characteristics of an effective team
- Roles in teams
- Supervisor functions
- Managing conflict
- Group decision making
- Communicating in teams
- Motivating teams
- Getting to team effectiveness
- Team building tips

METHODS

We use little theory and lots of practice, with active feedback, discussion, role plays and exercises.

BENEFITS

Supervisor Skills uses the principle of “little theory, much practice” allowing you to take back **real** skills, tools, and techniques.

It is a course tailored to the needs of new Supervisors, who are taking on the job and role for the first time, and who need a quick and effective introduction to this new step in their lives.